

CERTIFIED LOCAL GOVERNMENT PROGRAM REQUIREMENTS: HISTORIC PRESERVATION ORDINANCE

Cities interested in becoming a Certified Local Government (CLG) must adopt a preservation ordinance. Preservation ordinances must meet the following standards to adequately protect the community's historic resources and qualify for the CLG Program.

- ☐ Purpose of the ordinance is clearly stated.
- ☐ Must establish a board or commission, and explain their duties.
- ☐ Must appoint a city Historic Preservation Officer (HPO).
- ☐ Must establish a process for designating individual properties and districts.
- ☐ Criteria for designating properties and districts must be based on the National Register for Historic Places criteria, but can be modified for local use.
- ☐ Commission must be able to locally designate properties, or recommend designation to the jurisdiction's governing body.
- ☐ Must follow municipal zoning codes, and detail how a designated historic property's zoning changes after designation.
- ☐ Must establish provisions for the Certificate of Appropriateness application review for locally designated properties and districts.
- ☐ The criteria for the Certificate of Appropriateness review must be based on, and consistent with, the Secretary of the Interior's Standards for Rehabilitation.
- ☐ Must lay out how it will enforce the protection of locally designated historic properties.
- ☐ Must describe the path to appeal a decision made by the commission/board.
- ☐ Must address demolition by neglect.
- ☐ Must include a 60-day stay on the demolition of designated historic properties.



For more information, contact:

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